**ANNEXURE-1**

**TENDER FORM**

**(For –Calendar & Diary 2025 of the Bank)**

|  |  |  |
| --- | --- | --- |
|  | NAME OF COMPANY/FIRM |  |
|  | Proprietor/Partnership. |  |
|  | FULL ADDRESS |  |
|  | CONTACT PERSON'S NAME |  |
|  | Phone Landline |  |
|  | Mobile |  |
|  | Email ID |  |
|  | PAN NO & IT Return submitted up to  (Please enclosed attested photocopy) |  |
|  | GST No  (Please enclosed attested photocopy) |  |
|  | Details of Bank along with certified extracts containing transaction during last three years.  (Please enclosed attested photocopy) | Name of Bank:  Name of Branch:  Account No.:  IFSC Code. : |
|  | ANNUAL TURNOVER FOR THE LAST 3 YEARS  (Please enclose copy of documents) | 2021-22:  2022-23:  2023-24:  (Please enclose photocopies of audited balance sheet and P&L A/C). |
|  | Acceptance of Terms & Condition and declaration of Authorized Person of firm/company. | Attached as per Annexure-3 |
|  | Experience of work during the last three years along with cost of assignment.  (Please enclose copy of documents). |  |
|  | Details of NEFT | UTR No :  Date:  Amount: |
|  | Any other relevant document(s) not listed above (please mention and attached) |  |

Name & Signature of Authorized Signatory with Seal